



Old Fire Station Enterprise Centre Room Hire Charges

Meeting Room Ground Floor (The Control Room)

Size (approx.)	255 sq ft/24.36 sq m
Capacity	10 seats - boardroom (rectangular) 12 seats classroom
Facilities	6 rectangular tables, flip chart, projector, WiFi, & high speed broadband
Charges £	
Per hour	20.00
Half Day (4hrs)	65.00
Full Day (8hrs)	90.00



Training Room (The Pump Room)

Size (approx.)	602 sq ft/56 sq m
Capacity	20 Boardroom style 40 seats - theatre style 30 seats - cabaret style
Facilities	Projection screen and mobile projector, flip charts, Wi Fi and high speed broadband
Charges £	
Per hour	30.00
Half Day (4 hrs)	95.00
Full Day (8 hrs)	120.00



Communal Lounge / Networking Area

All users of our meeting rooms are welcome to use our communal lounge during their visit



Catering Charges

Tea & coffee £1.00 + VAT (£1.20) per person per session (arrival, mid morning/afternoon breaks)

Tea, coffee, biscuits £1.20 + VAT (£1.44) per person per session

Please confirm numbers three days before event

Buffet – price on application to Centre Coordinator depending on requirements

Cancellation Policy

Cancellations within 3 full days of the booking are charged at 50% of the price quoted with cancellations within 24 hours of the booking charged at 100% of the price quoted.

To book please complete enquiry form

or for further details call

01722 567345